

Government of the People's Republic of Bangladesh  
Ministry of Power, Energy and Mineral Resources  
Power Division  
Admin-1 Branch  
[www.powerdivision.gov.bd](http://www.powerdivision.gov.bd)

No. 27.00.0000.041.25.007.16.369

Date: 05-11-2019.

**"Office Order"**

The undersigned is directed to convey the sanction of deputation of the Government of the People's Republic of Bangladesh in favour of the following officer to participate in the "Energy Efficiency and Innovative Energy Solution" to be held in India from 26<sup>th</sup> November to 02<sup>nd</sup> December, 2019 or 07 (seven) days from the start of the travel (excluding travel time).

01.	Mr. Siddique Zobair, Member (Energy Efficiency and Conservation), Sustainable and Renewable Energy Development Authority (SREDA), Dhaka.
02.	Ms. Maksuda Khandaker, Senior Assistant Secretary, Power Division, Ministry of Power, Energy and Mineral Resources.
03.	Mr. Mohammad Golam Sarware Kainat, Director (Renewable Energy), Sustainable and Renewable Energy Development Authority, Dhaka.
04.	Mr. Muhammad Ali Baker, Deputy Director (Energy Efficiency), Sustainable and Renewable Energy Development Authority, Dhaka.
05.	Mr. Shahriar Prince, Assistant Director (Energy Audit & Accreditation-2), Sustainable and Renewable Energy Development Authority, Dhaka.

2. **The terms & conditions of this deputation order are as follows:**

- They will be treated as on duty while on deputation;
- They will draw his pay and allowances in local currency;
- Airfare, Travel insurance, accommodation and meals expenses will be borne by Organizer (GIZ). Others expenses (as per entitlement) will be borne by respective the Power Division/Organization;
- They will not stay abroad beyond the approved period (excluding travel time);
- They will submit a report on acquired experiences to this division.

3. This order has been issued with approval of the competent authority.

Sd/-  
(Tahmina Yeasmin)  
Deputy Secretary  
Phone: 9513364  
E-mail: dsadmin@pd.gov.bd

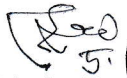
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**Copy for kind information and necessary action to:**

**(Not according to seniority)**

- Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segun Bagicha, Dhaka {Attention: D.G (Consular) with a request to issue note verbale}.
- Additional Secretary (Admin/Development/Co-ordination/Planning and Renewable Energy), Power Division.
- Chairman, Sustainable and Renewable Energy Development Authority, Dhaka.
- Director General, Immigration & Passport, Agargoan, Dhaka.
- PS to Hon'ble State Minister, Ministry of Power, Energy & Mineral Resources.
- PS to Senior Secretary, Power Division.
- Mr/Ms-----
- Director, Hazrat Shahajalal International Airport, Dhaka, Bangladesh.
- Programmer, Power Division (Request for Publish in the Power Division Website).

  
5.11.2019  
(Tahmina Yeasmin)  
Deputy Secretary